

2023 Core Surgical Training Self-Assessment Portfolio Pro-Forma



Introduction

All documents should be uploaded as 1 continuous document on the Self-Assessment portal.

Files should be uploaded to the portal with the following used to save the file-

- oriel pin, surname, first name, date of interview

Organisation of document

To help the panel with the organisation and ease of reading, your documents are standardised with the following:

Index page

Application form

Domain 1 Commitment to specialty

Domain 2 Quality improvement / Clinical audit

Domain 3 Presentations and Publications

Domain 4 Teaching Experience / Training Qualifications

We would outline how much evidence is used and would ensure that candidates are aware any evidence outside of the limit is not reviewed.

Below is a sample index/contents page is added to the SA

Name

SURNAME

Oriel Pin

Date of interview booked

Domains	PAGE NUMBERS	NO OF PIECES OF EVIDENCE SUBMITTED	Score on the portal for the domains
Application form / SA evidence	2-3		
Domain 1 Commitment to specialty			
Domain 2 Quality improvement / Clinical audit			
Domain 3 Presentations and Publications			
Domain 4 Teaching Experience / Training Qualifications			

Disclaimer- I confirm all the evidence uploaded is my property and I have appropriately scored myself for each domain. I confirm that I have uploaded all the evidence required that is used as evidence in my portfolio station and I understand that if I uploaded additional evidence the panel will disregard anything after this. No additional evidence can be uploaded after the deadline has passed.

Signature-

Date:

Index/coversheet that we would provide (see above)

Oriel Application form- employment history and self-assessment pages would be first.

Domain 1 – Please refer to the 2023 Self-Assessment scoring guidance of what evidence to upload for this domain.

Domain 2 – Please refer to the 2023 Self-Assessment scoring guidance of what evidence to upload for this domain.

Domain 3 – Please refer to the 2023 Self-Assessment scoring guidance of what evidence to upload for this domain.

Domain 4 – Please refer to the 2023 Self-Assessment scoring guidance of what evidence to upload for this domain.

Please insert these coversheets between each domain so the Assessors knows where the section ends, and the next section begins for each domain.

Patient Identifiable Data (PID):

- No uploaded evidence should identify patients. **Hospital numbers are also an example of patient identifiable data. There is no requirement to upload any evidence with potential patient identifiable data.**
- Instances where patient identifiable data is found in an applicant's evidence may be reported to the GMC and further action may be taken.
- For more information on PID, please refer to the GMC's confidentiality guidance pages <https://www.gmc-uk.org/ethical-guidance/ethical-guidance-for-doctors/confidentiality>.

Index Page

Name

Surname

Oriel Pin

Date of interview booked

Evidence uploaded	Starting page number	Ending page number	NO OF PIECES OF EVIDENCE SUBMITTED	Score on the portal for the domains
Application form / SA evidence				
Domain 1 Commitment to specialty				
Domain 2 Quality improvement / Clinical audit				
Domain 3 Presentations and Publications				
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Signature-

Date:

Application Form

DOMAIN 1 – Commitment to specialty

[Insert evidence-here and continue overleaf if necessary]

DOMAIN 2 –

Quality improvement/ Clinical audit

[Insert evidence-here and continue overleaf if necessary]

DOMAIN 3 – Presentations and Publications

[Insert evidence-here and continue overleaf if necessary]

DOMAIN 4 – Teaching Experience/Training Qualifications

[Insert evidence-here and continue overleaf if necessary]